



## STANDARD PROCEDURE FOR RECORDING THE SAFETY TRAINED SUPERVISOR CONSTRUCTION® (STSC) CERTIFICATION IN IW-ATS

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1. Once an ironworker member has successfully passed the STSC® examination, the member must submit to their local union training coordinator a copy of the certificate sent by the Board of Certified Safety Professionals (BCSP) verifying that they passed the exam.
2. The local union training coordinator will scan their certificate into their computer system.
3. Following submission of the certificate to the local union training coordinator, the coordinator will ensure that the certificate is recorded in the Ironworker Apprentice Tracking System (IW-ATS).
  - 3.1. Once the certificate is recorded in the IW-ATS, the certificate should appear on the Iron Worker Membership Card.